

**DUNDURN RURAL WATER UTILITY**  
**Meeting Minutes**

**Regular Meeting 401 2<sup>nd</sup> Street Dundurn, SK**  
**Wednesday, November 27, 2024**  
**6:00 p.m.**

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**Present:**

- Resort Villages of Shields & Thode: - Chad Pysden
  - Town of Dundurn: - Matt Jurkiewicz
  - Town of Hanley: - Melissa Maddocks
  - R.M. of Dundurn: - David Shortt
  - R.M. of Rosedale: - Harold Dyck
  - Division 1 Elected: - Todd Grabowski ( Via Zoom )  
- Sheldon Giesbrecht ( Via Zoom)
  - Division 2 Elected: - Mike Kuzma  
- Travis Remmen
  - Administrator: - Jason Bellina
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**1 Call to order**

Chairman Matt Jurkiewicz called the Regular Board Meeting to order at 6:01 p.m.

**2 Disclosure of Conflicts of Interest and Related Party Transactions**

**None**

**Resolution No:**

**3 Agenda – Additions/Deletions/Approval**

**68/2024**

Moved By: Travis Remmen

**THAT** the agenda be accepted as presented.

**CARRIED UNANIMOUSLY**

**Resolution No: 4 Consent Agenda**

Harold Dyck requested that Item 4.5 be removed from the Consent Agenda for consideration immediately following the Consent Agenda.

**69/2024** Moved by: David Shortt

**THAT** the remainder of the consent agenda be accepted as presented and be attached to these minutes, including minutes from October 23rd, 2024, Correspondence, Financial Statements, and List of Accounts for Approval.

**Resolution No: 4.5 Memory Tree request**

Moved by: Harold Dyck

**70/2024** **THAT** because of Policy # 212 “Donations/Sponsorships” we are not able to donate to the Memory Tree fund.

**CARRIED**

**5 Delegations**

**Craig Baird RM of Dundurn CAO**

Craig stated that the RM is attempting to acquire the Lakeside Water Utility from the Prairie Credit Union. The RM is asking if the DRWU can be contracted to do the necessary water testing for the RM once acquired. The RM is also asking for the DRWU’s help in acquiring the Permit to Operate from the Water Security Agency. Craig also mentioned that the RM would like to see the DRWU take ownership of the Lakeside Water Utility in the future.

**David Shortt declared a conflict of interest and left the meeting at 6:33 p.m.**

**Resolution No:** Moved by: Mike Kuzma

**71/2024** **THAT** the Dundurn Rural Water Utility move forward with discussions with the RM of Dundurn to obtain the DRWU’s services for necessary water testing at the Lakeside Water Utility.

**CARRIED**

**Resolution No:** Moved by: Todd Grabowski

**2/2024** **THAT** the Dundurn Rural Water Utility move forward with discussions with the RM of Dundurn and the Water Security Agency to help facilitate the acquisition of a Permit to Operate for the Lakeside Water Utility.

**CARRIED**

**David Shortt rejoined the meeting at 6:47 p.m.**

**6 Business Arriving from Minutes**

- 6.1 The Holtsman Infill Project was completed on November 12<sup>th</sup> 2024 and the Holtsman family wanted me to express their extreme gratitude to the Board for allowing them to hook up to our water this year.

**Resolution No: 7.1 Administrators Report**

**73/2024**

Moved by: Chad Pysden

**THAT** the Administrators Report, the Minutes from the SaskWater meeting on Nov 5<sup>th</sup>, 2024, the Employee Earnings Report, the SRC Water Sample Reports and the Daily Water Sample Reports for the November 27<sup>th</sup>, 2024, meeting be accepted as presented.

**CARRIED UNANIMOUSLY**

**8. Policies**

- 8.1 The wording of Policy 8.1 “Holidays, Vacations, and Leaves was changed at the bottom of the document taking out “any other federal or provincial holidays”.

**Resolution No: 8.2 Policy # 8.3 – Medical/Dental Appointments and Sick Leave**

**74/2024**

Moved by: Harold Dyck

**THAT** Policy #8.3 Medical/Dental Appointments and Sick Leave be changed to not include any Covid 19 related documentation.

**CARRIED UNANIMOUSLY**

**9 Bylaws**

None

**10 Unfinished Business**

**11 New Business**

**12 Next Meeting**

**Regular Board Meeting December 18<sup>th</sup>, 2024 at 6:00 p.m.**

**Resolution No:** 13      **Adjournment**

**75/2024**

Moved by: Travis Remmen

**THAT** this meeting be adjourned at 7:27 p.m.

**CARRIED UNANIMOUSLY**

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Matt Jurkiewicz, Chair

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Jason Bellina, Administrat