

DUNDURN RURAL WATER UTILITY
Meeting Minutes

Regular Meeting 401 2nd Street Dundurn, SK
Wednesday, March 26th, 2025
6:00 p.m.

Present:

Town of Dundurn:	- Matt Jurkiewicz
Town of Hanley:	- Melissa Maddocks
R.M. of Rosedale:	- Harold Dyck
Division 1 Elected:	- Todd Grabowski
Division 2 Elected:	- Mike Kuzma
	- Travis Remmen
Administrator:	- Jason Bellina

Absent:

Resort Villages of Shields & Thode:	- Chad Pysden
R.M. of Dundurn:	- David Shortt
Division 1 Elected:	- Sheldon Giesbrecht

1 Call to order

Chairman Matt Jurkiewicz called the Regular Board Meeting to order at 6:01 p.m.

2 Disclosure of Conflicts of Interest and Related Party Transactions

None

Resolution No: 3 Agenda – Additions/Deletions/Approval

7/2025

Moved By: Todd Grabowski

THAT the agenda be accepted as presented.

CARRIED UNANIMOUSLY

Resolution No:

4

Consent Agenda

Mike Kuzma pulled item 4.1.2 and 4.1.3 for discussion to review the 2024 Annual Audit.

8/2025

Moved by: Harold Dyck

THAT the remaining items on the consent agenda be accepted as presented and be attached to these minutes, including minutes from February 26th, 2025, Correspondence, Financial Statements, and List of Accounts for Approval.

CARRIED UNANIMOUSLY

4.1.2 Mike Kuzma discussed the results of the 2024 Annual Audit findings.

4.1.3 Jason discussed the Budget vs Actual spreadsheet

5

Delegations

Max Lingard from Lingard and Dreger discussed the 2024 Financial Audit.

Resolution No:

Auditors Report

9/2025

Moved by: Travis Remmen

THAT the 2024 Financial Audit presented by Max Lingard be accepted as presented.

CARRIED UNANIMOUSLY

6

Business Arriving from Minutes

None

Resolution No:
10/2025

7.1 Administrators Report

Moved by: Melissa Maddocks

THAT the Administrators Report, the Employee Earnings Report, the SRC Water Sample Reports and the Daily Water Sample Reports for the March 26th, 2025, meeting be accepted as presented.

CARRIED UNANIMOUSLY

Resolution No:
11/2025

7.1.1 Records to Destroy

Moved by: Mike Kuzma

THAT the 2018 “Subscriber Files Records Retention and Disposal Guide” list of documents be shredded as per Bylaw No. 2-2021 in accordance with the Records Retention Act.

CARRIED UNANIMOUSLY

8 Policies

9 Bylaws

10 Unfinished Business

11 Communications

11.1 AED Unit discussion

11.2 Regional Operator Contract with RM of Dundurn discussion

Resolution No:
12/2025

Moved by: Todd Grabowski

THAT the “Regional Operator Contract” between the RM of Dundurn and the Dundurn Rural Water Utility be approved to support the operations of the Lakeside Water Utility as the Contracted Operators.

CARRIED UNANIMOUSLY

12 New Business

13 Next Meeting

April 23rd, 2025 at 6:00 p.m.

Resolution No: **14** **Adjournment**

13/2025

Moved by: Harold Dyck

THAT this meeting be adjourned at 7:18 p.m.

CARRIED UNANIMOUSLY

Matt Jurkiewicz, Chair

Jason Bellina, Administrator