

DUNDURN RURAL WATER UTILITY
Meeting Minutes

Regular Meeting 401 2nd Street Dundurn, SK
Wednesday, June 26 2024
6:00 p.m.

Present:

Resort Villages of Shields & Thode:	- Corey Fernets
Town of Dundurn:	- Matt Jurkiewicz
Town of Hanley:	- Melissa Maddocks (via Zoom)
R.M. of Dundurn:	- David Shortt
Division 1 Elected:	- Todd Grabowski (via Zoom)
	- Sheldon Giesbrecht
Division 2 Elected:	- Mike Kuzma
Administrator:	- Jason Bellina

Absent:

R.M. of Rosedale:	- Harold Dyck
Division 2 Elected:	- Travis Remmen

1 Call to order

Chairman Matt Jurkiewicz called the Regular Board Meeting to order at 6:00 p.m.

2 Disclosure of Conflicts of Interest and Related Party Transactions

None

Resolution No:

3 Agenda – Additions/Deletions/Approval

31/2024

Moved By: David Shortt

THAT the agenda be accepted as presented.

CARRIED UNANIMOUSLY

- Resolution No:** 4 **Consent Agenda**
32/2024
- Moved by: Mike Kuzma
- THAT** the consent agenda be accepted as presented and be attached to these minutes, including minutes from May 22, 2024, Correspondence, and List of Accounts for Approval.
- CARRIED UNANIMOUSLY**
- 5 **Delegations**
- None
- 6 **Business Arriving from Minutes**
- 6.1 Jason discussed the Beagle Productions new pricing. The board asked Jason to reach out to Valerie at the Town of Dundurn to discuss their email and web hosting providers.
- 6.2 Jason and Matt discussed creating a Pump Asset Management Policy and implementing it in conjunction with the budget each year.
- 6.3 Jason discussed the minimum contracted requirement with SaskWater. Jason will keep in contact with SaskWater and Epcor to see what SaskWater is planning once the new Water Treatment plant is operational.
- Resolution No:** 7.1 **Administrators Report**
33/2024
- Moved by: Corey Fernets
- THAT** the Administrators Report, the Employee Earnings Report, the SRC Water Sample Reports and the Daily Water Sample Reports for the June 26, 2024, meeting be accepted as presented.
- CARRIED UNANIMOUSLY**
8. **Policies**
- Resolution No:** 8.1 **Commissioner/Notary Policy review**
34/2024
- Moved by: Sheldon Giesbrecht
- THAT** the Commissioner of Oaths/Notary Public Policy 118/2010 be changed to read: “The Utility will always have one Commissioners for Oaths or one Notary Public on staff at all times.”
- CARRIED UNANIMOUSLY**
- 9 **Bylaws**
- None

10 Unfinished Business

- 10.1** Jason discussed the approval letters received from the Resort Villages of Thode and Shields to fill the reservoirs overnight. Jason will coordinate with Fred Fehr and Delco Automation to get the project started.

11 New Business

Resolution No: 11.1

Records Retention Disposal

35/2024

Moved by: Matt Jurkiewicz

THAT the Records listed be approved to destroy as part of the Records Retention Disposal Bylaw No. 1-2017.

CARRIED UNANIMOUSLY

12 Next Meeting

Regular Board Meeting August 28, 2024 at 6:00 p.m.

Resolution No:

13 Adjournment

36/2024

Moved by: Todd Grabowski

THAT this meeting be adjourned at 6:47 p.m.

CARRIED UNANIMOUSLY

Matt Jurkiewicz, Chair

Jason Bellina, Administrator