

**DUNDURN RURAL WATER UTILITY**  
**Meeting Minutes**

**Regular Meeting 401 2<sup>nd</sup> Street Dundurn, SK**  
**Wednesday, March 27, 2024**  
**6:00 p.m.**

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**Present:**

Resort Villages of Shields & Thode: - Corey Fernets  
R.M. of Rosedale: - Harold Dyck  
Town of Dundurn: - Matt Jurkiewicz  
R.M. of Dundurn: - David Shortt  
Town of Hanley: - Melissa Maddocks

Administrator: - Jason Bellina

**Absent:**

- Jerry Mulder  
- Mike Kuzma  
- Todd Grabowski

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**Resolution No: 1 Call to order**

**8/2024**

Moved By: Melissa Maddocks

Chairman Matt Jurkiewicz called the Regular Board Meeting to order at 6:01 p.m.

**CARRIED UNANIMOUSLY**

**2 Disclosure of Conflicts of Interest and Related Party Transactions**

**None**

**Resolution No: 3 Agenda – Additions/Deletions/Approval**

**9/2024**

Moved By: David Shortt

**THAT** the agenda be accepted as presented.

**CARRIED UNANIMOUSLY**

- Resolution No:** 4 **Consent Agenda**  
**10/2024**
- Moved by: Corey Fernets
- THAT** the consent agenda be accepted as presented and be attached to these minutes, including minutes from February 28, 2024, Correspondence, and List of Accounts for Approval.
- CARRIED UNANIMOUSLY**
- 4.7 **Financial Report from Mike Kuzma**
- Moved by: Matt Jurkiewicz
- Resolution No:** **THAT** the Financial Report submitted by Michael Kuzma be approved as presented.  
**11/2024**
- CARRIED UNANIMOUSLY**
- 5 **Delegations**
- 5.1 **Max Lingard 2023 Financial Statements presentation**
- Resolution No:** Moved by: Harold Dyck  
**12/2024**
- THAT** the financial statements presented by Max Lingard be approved as presented.
- CARRIED UNANIMOUSLY**
- 6 **Business Arriving from Minutes**
- 6.1 Jason discussed the trade-in options of the 2021 Chev Silverado with 176,564 kms on it. Jason received 9 quotes from dealerships all across Saskatchewan.
- Moved by: Melissa Maddocks
- Resolution No:** **THAT** the DRWU purchase the 2023 Dodge Ram truck from Dodge City Auto in the amount of \$25,700.00 before taxes.  
**13/2024**
- CARRIED UNANIMOUSLY**
- 6.2 Matt and Jason discussed the proposal to align our agendas and meeting minutes with the Municipal Board Procedures Bylaw. Matt presented a summary of the Board Procedures as they relate to meeting management and best practices in Municipal Governance.
- Resolution No:** Moved By: David Shortt  
**14/2024**
- THAT** the Information received from Chairman Matt Jurkiewicz be approved as presented.

**Resolution No:**  
**15/2024**

**7 Administrators Report**

Moved by: Corey Fernets

THAT the Administrators Report, the Employee Earnings Report, the SRC Water Sample Reports and the Daily Water Sample Reports for the March 27, 2024, meeting be accepted as presented.

**CARRIED UNANIMOUSLY**

**7.5 Committee Reports**

Jason discussed the SaskWater meeting held on March 19<sup>th</sup>, 2024. Maintenance Committee Minutes to be presented at the April 24<sup>th</sup> meeting.

**8. Policies**

**None**

**9 Bylaws**

**None**

**10 Unfinished Business**

**None**

**11 New Business**

**11.1** Annual General Meeting date scheduled for May 1<sup>st</sup>, 2024 at the Hanley Town Hall at 7:00 p.m.

**11.2** Record Retention Disposal. As per the Records Retention Act, we are allowed to shred Subscriber agreements; as long as they are older than 7 years at time of disposal. We keep an electronic copy of all files even after destruction. A copy of the records to destroy was presented at the board meeting.

Moved by: Matt Jurkiewicz

**Resolution No:**  
**16/2024**

**THAT** the DRWU staff destroy all subscribers documents 7 years or older in accordance with the Records Retention Act.

**CARRIED UNANIMOUSLY**

12     **Next Meeting**  
          **April 24, 2024 6:00 pm**

**Resolution No:**  
**17/2024**

13     **Adjournment**  
          Moved by: Melissa Maddocks  
          **THAT** this meeting be adjourned at 7:59 pm.  
          **CARRIED UNANIMOUSLY**

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Matt Jurkiewicz, Chair

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Jason Bellina, Administrator