

DUNDURN RURAL WATER UTILITY
Meeting Minutes

Regular Meeting 401 2nd Street Dundurn, SK
Wednesday, October 23, 2024
6:00 p.m.

Present:

Resort Villages of Shields & Thode:	- Chad Pysden
Town of Dundurn:	- Matt Jurkiewicz
Town of Hanley:	- Melissa Maddocks
R.M. of Dundurn:	- David Shortt
R.M. of Rosedale:	- Harold Dyck
Division 1 Elected:	- Todd Grabowski
	- Sheldon Giesbrecht
Division 2 Elected:	- Mike Kuzma
	- Travis Remmen
Administrator:	- Jason Bellina

1 Call to order

Chairman Matt Jurkiewicz called the Regular Board Meeting to order at 6:10 p.m.

2 Disclosure of Conflicts of Interest and Related Party Transactions

None

Resolution No:

3 Agenda – Additions/Deletions/Approval

60/2024

Moved By: Giesbrecht

THAT the agenda be accepted as presented.

CARRIED UNANIMOUSLY

- Resolution No:** 4 **Consent Agenda**
61/2024 Moved by: Kuzma
- Grabowski requested that item 4.2.2 be removed from the Consent Agenda.
- THAT** the remaining consent agenda be accepted as presented and is attached to these minutes, including minutes from September 25th 2024, Correspondence, and List of Accounts for Approval.
- Resolution No:** **4.2.2 Letter from RM of Dundurn**
62/2024 **Moved by:** Grabowski
- THAT** the DRWU Maintenance Committee meet with the RM of Dundurn to discuss the Operations of the Lakeside Water Utility.
- CARRIED (David Shortt abstained from the vote)**
- 5 **Delegations**
- None**
- 6 **Business Arriving from Minutes**
- 6.1 A special vote was held regarding the approval of a water connection for the Holtzman family whose house burned down at the end of August. The Vote was 7 in favor and 1 vote against. Nick from SAL Engineering is in the process of getting them water this fall.
- Resolution No:** 7.1 **Administrators Report**
63/2024 Moved by: Dyck
- THAT** the Administrators Report, the Employee Earnings Report, the SRC Water Sample Reports and the Daily Water Sample Reports for the October 23rd, 2024, meeting be accepted as presented.
- CARRIED UNANIMOUSLY**
8. **Policies**
- 8.1 **Notary Incident** – Jason presented a letter discussing an incident he had with a person wanting Notary Services done for himself and his wife regarding a Legal Will and pension documents.
- Resolution No:** 8.2 **Policy # 230 – Office Services**
64/2024 Moved by: Remmen
- THAT** Policy # 230 Office Services will now read: “Notary Services – These services are only for Dundurn Rural Water Utility and Dundurn Area Waste Water Utility documents. No other documents will be Notarized.”
- CARRIED UNANIMOUSLY**

9 Bylaws

None

10 Unfinished Business

11 New Business

11.1 Krueger wrong curbstop

Dennis Krueger from Lot 5 South Country Estates called us on October 15th to tell us he is hooked up to the wrong curbstop at his property. Brian went and met with Dennis and concluded that they are actually hooked up to the Lot #4 curbstop. The Kruegers own both lots but they are wanting to sell Lot #4 in the future. I told Dennis I would discuss this at our October Board meeting.

Resolution No:

Moved by: Maddocks

65/2024

THAT the DRWU recommends the lines be properly restored to the proper lots upon completion of Lot 4 hooking up to water. The DRWU was not aware of the mistake and is not responsible for the water line going from the curbstop to the house.

CARRIED UNANIMOUSLY

12 Next Meeting

Regular Board Meeting November 27, 2024 at 6:00 p.m.

Resolution No:

13 Adjournment

67/2024

Moved by: Jurkiewicz

THAT this meeting be adjourned at 7:19 p.m.

CARRIED UNANIMOUSLY

Matt Jurkiewicz, Chair

Jason Bellina, Administrator